



# Barnwood Nursery

*“Care and education that parents  
Trust and children enjoy.”*

[www.allmyfriendschildcare.co.uk](http://www.allmyfriendschildcare.co.uk)



## **Welcome to All My Friends Childcare!**

### **Our early years setting is:**

**Barnwood Day Nursery**  
87, Barnwood Road  
Gloucester  
GL2 0SF  
Tel: 01452 505515 (option 2)

### **Our after school and holiday club is held at:**

Hucclecote Methodist Church  
Carisbrooke Road  
Hucclecote  
Gloucester  
GL3 3SB  
Tel: 07788 581900 / 01452 505515 / 01452 502060 (option 4)

Heron Primary School  
Heron Way  
Gloucester  
GL4 4BN  
Tel: 07788 581900 / 01452 505515 / 01452 502060 (option 4)

### **Our administrative office is located at:**

All My Friends Barnwood Nursery,  
87, Barnwood Road  
Gloucester  
GL2 0SF  
Tel: 01452 502060 (option 1)

**Please call any of the numbers listed above to book a visit or request further information. We look forward to welcoming you to our settings soon.**

## About us

All My Friends Childcare includes a 70-place day nursery, a 70 place after school club and holiday club and a 50 place after school club, offering high quality care and education for children aged 3 months to 12 years.

We aim to make parents and carers' lives as easy as possible during the busy working week by providing everything that the children need during their time with us. We also appreciate how worrying it can be when you first leave your children at nursery - how will they settle? During your introductory sessions, we will agree with you how and when you want us to keep you in touch with your child's day, to make sure that you and your child feel settled and confident as soon as possible.

Our ongoing practice is to work closely in partnership with parents and carers to ensure continuity of care between each child's home and All My Friends environments. This approach ensures that the children feel safe, secure and comfortable when they are with us and helps us to better understand how we can meet the individual needs of each child and assist with his/her development.

Our highly qualified and experienced team is committed to providing a wide variety of play experiences for the children to enjoy with their friends that will help them to learn about the world around them. We encourage positive behaviour from the children by offering praise and encouragement and celebrating their individual and collective achievements.

We follow the Government's Early Years Foundation Stage framework, encouraging each child to develop a positive self-image and achieve a level of independence and social awareness that will enable them to cope well with the transition from nursery to school.

## Barnwood Nursery

Registered for 70 children between the ages of 3 months and 5 years, Barnwood Nursery operates from a spacious, detached property set in large, secure grounds, conveniently located on one of the main routes leading into Gloucester city centre.

The nursery offers lots of indoor and outdoor space for the children's activities, including dedicated wet/messy play and eating areas, a large, enclosed garden and designated base rooms for each age group. The base rooms are organised to enable the children to choose their activities and help themselves to the resources they need, allowing them to develop a level of independence under careful supervision. Babies have their own peaceful sleep room and bright, cheerful dining, play and changing areas.

## **Our programme of activities includes:**

- regular drama sessions given by a qualified external teacher
- local trips and outings e.g. to the library, supermarket or park
- celebration of each child's birthday with a birthday cake and card

## **Our daily routines include:**

- main meals enjoyed as social occasions, with the children seated in groups around small tables in the dining areas
- morning and afternoon snacks and drinks: these are made available for the children to help themselves when they are ready
- catering for special dietary needs, such as food allergies and intolerances, cultural preferences and vegetarianism, and celebrating festivals from a variety of cultures to introduce the children to new foods in a positive context
- encouraging the children to clean their teeth after meals
- establishing regular toileting routines that encourage early independence
- regular nappy checks and changes in accordance with each child's individual needs, using disposable nappies and wipes.

## **The Barnwood Nursery Team**

We have a long-standing, highly qualified and experienced team of nursery staff, including degree and foundation degree-qualified Early Years Practitioners leading the Early Years Foundation Stage framework in the nursery. Our staff are dedicated to providing high quality childcare and education in a stimulating, safe and nurturing environment. Our well-established in-house training programmes and support for staff studying relevant external qualifications help to keep them at the forefront of developments in Early Years and, as a result, to maintain and improve the children's nursery experiences.

## **Our Ethos**

Our aim is to offer care that parents trust, and children enjoy and supporting this objective we have a comprehensive set of policies and procedures covering every aspect of our activities, a full set of which is available for parents to view at each of our settings. The following extracts provide a brief introduction to our ethos and the way we operate.

## **Partnership with Parents**

We take care to maintain effective communications with parents and promote a strong partnership approach. Parents and carers are the children's primary educators and we recognise the role you have already played in the early education of your child. Your continued involvement is crucial to their development and we will ensure that you are fully informed of your child's progress and achievements at nursery. We would ask that you also keep us in touch with anything from their home life that will assist us in caring for them/helping them to develop new skills.

We operate a key person system to ensure that each child has consistency of care while they are with us. The key person's focus is on building a close and nurturing relationship with your child to help them to feel that they have a 'special person' to turn to when their parents or carers are not there. The key persons record each child's developmental progress and share information with parents on a daily basis, as well as providing periodic written updates. The nursery managers and each child's key person are always available to discuss a child's development, progress or other matters with parents. Opportunities for learning provided in the nursery can be continued in the home, for example reading and sharing books, and experiences initiated in the home are often used as stimuli for learning at the nursery.

## **Equal Opportunities**

Each child is valued as an individual without reference to any stereotype and is respected for his/her differing racial origins, religion, culture, language and abilities. We celebrate the differences and the children are encouraged to value other people on equal terms.

We encourage both genders to participate in all nursery activities and we ensure that the nursery equipment reflects our multi cultural society in a positive manner.

## **Special Needs**

We follow the Special Educational Needs Code of Practice as set out by the Department for Education. Nursery staff work in partnership with parents and other professionals to meet each individual child's needs.

Each of our settings has a nominated Special Educational Needs Co-ordinator, who ensures that any specific learning programme or agreed treatment is correctly carried out and monitored. A written record of the child's achievements is kept to enable the co-ordinator to monitor and update progress. Staff caring for a child with a chronic illness or disability will work with parents and professionals to fully understand the condition and its implications and discover how we can help the child achieve his or her full potential.

## **Health**

If your child becomes unwell while at nursery, we will telephone to advise you and request that you collect him/her. If you are unavailable, we will call other authorised contact numbers that you have supplied. In the event of an emergency, we will contact the emergency services and accompany the child to hospital, remaining with him/her until you arrive.

By law, we may only administer prescribed medication with written parental authorisation. Any prescribed medicines brought to the nursery must be clearly labelled with the child's name and dosage instructions. To cater for situations where a child's temperature becomes very high and the parent cannot immediately reach the nursery, we ask you to confirm your agreement to us giving a dose of Calpol, in accordance with the dosage instructions for the product. We will telephone parents before administering the Calpol.

Please notify the nursery of any allergies, suspected or otherwise that your child may suffer, including the symptoms displayed.

## **Nursery Information.**

### **Opening Hours and Session Times**

Our core opening hours are between 8.30am and 5.30pm Monday to Friday, however we can offer care outside these hours from 7.30am to 6pm by arrangement. The nursery is closed on Bank Holidays and between Christmas and New Year.

A full day session is 9 hours 8.30am until 5.30pm, morning sessions are 8.30am until 1pm and afternoon sessions are, from 1pm to 5.30pm. We also offer a short-day session, designed to fit in with school hours, from 8.30am to 3.30pm and can be flexible with regard to any additional hours you may need so please do discuss your individual requirements with the Nursery Manager. Please note that there is a minimum attendance of two sessions per week to enable the children to settle into nursery life. This may be either two half-day sessions or a full day.

### **Admissions and Booking Procedure**

Barnwood Nursery is open to children from the ages of 2 months to 5 years. To request a place for your child please fill out a registration form and return it with a registration fee of £50. Upon receipt, the Nursery Manager will check availability for your requested attendance pattern and start date and confirm to you in writing within 48 hours whether a space is available. Where sessions are oversubscribed, we maintain a wait list, which operates on a first come, first served basis. When a space becomes available, the Nursery Manager will offer it to the first name on the list and in order of request date thereafter.

## Nursery Tariff

<b>Attendance</b>	<b>Charge</b>
Full Time Monthly	£995.00
Full Day Session 8.30-5.30	£49.75
Morning Only 8.30 -1	£30.00
Afternoon only 1-5.30	£28.00
Short Day Session 8.30-3.30	£43.00
Extra Time Per Half Hour	£3.50

\*10% sibling discount will be applied to the eldest child's fees.

We accept payment by BACS, standing order, cash or childcare vouchers including Tax Free Childcare.

Government funded places (Free For 3 & 4 and Achieving 2 Year Olds) are available in any of our 5-hour sessions - morning, afternoon or full day. Where additional hours are requested e.g. 8am - 2pm or 12 noon to 6pm, we make every effort to accommodate the extra hour(s), which are chargeable at our published rate.

We offer a limited number of fully-funded 15 and 30-hour places stretched over 50 weeks of the year, which are available on Mondays, Thursday afternoons and Fridays. We make provision for the children accessing the fully funded places to bring packed lunch and teas on these days and for parents to supply nappies for their children, should they still require them.

Subject to availability, parents may access the 30 funded hours on other days, for which we make a small additional service charge to cover the cost of meals, snacks and other consumables. These additional service charges are shown below.

<b>A.M. Session Charge</b>	<b>£6.50</b>
<b>P.M. Session Charge</b>	<b>£4.50</b>

## Settling In

After confirmation of your child's place, you will be invited to book settling in sessions, during which you and your child will join his/her group to familiarise themselves with the surroundings. A key person will be allocated to assist your child with settling in and introduce them to the surroundings, other children and staff. The key person will be available to discuss your child's progress with you at any time.

To assist in the early stages of settling in, we ask parents to give the key person an indication of their child's home routine. Some children rely on a 'comforter' item, such as a teddy or small blanket and we encourage you to bring such items with them during their settling in period.

## Food

Our menu is carefully designed to offer children a tasty, nutritionally balanced diet. It is reviewed seasonally and works on a 4-week rota to offer variety. An example menu is attached showing a typical selection of meals. All meals and snacks are prepared by our qualified chef daily in the Barnwood Nursery kitchen, using fresh ingredients. We cater for allergies, special diets and any additional food preferences and our chef is happy to meet with parents to discuss individual needs.

### Mealtimes are:

<b>Breakfast</b>	<b>Morning Snack</b>	<b>Lunch</b>	<b>Afternoon Snack</b>	<b>Tea</b>
8.00- 8.45am	10.00- 10.30am	11.30am- 12.45pm	2.00- 2.30pm	3.45- 4.15pm

## Clothing

Clothing should be comfortable and practical: whilst we make every effort to protect the children's clothing during messy activities, they do get dirty, so it is better not to send your child in their 'Sunday best'! We also ask you to supply a change of clothes, 'just in case', particularly for babies. The children enjoy spending time outside in most weathers, so a coat and wellies are needed for cooler weather and sun cream and hats are required in summer. Please ensure that all clothing is marked with your child's full name.

## Security

We will use your confidential password or security number supplied on the contract to identify anyone collecting your child who we have not previously met. In the interest of security, please notify the Nursery Managers in advance if someone else will be collecting your child. The Managers will always be available to meet and greet children on arrival and departure from the nursery.





# Children's Menu

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Breakfast</b>	Choice of porridge, cornflakes, rice crispies, whole wheat breakfast cereal, wholemeal toast and fresh fruit are available. Fruit juice, milk or water are provided.				
<b>Morning snack</b>	Water biscuit and apple slices	Melba toast and pear slices	Buttered crackers with grape quarters	Chive twists with pepper slices	Breadsticks with tzatziki dip and carrot batons
<b>Lunch</b>	Spaghetti bolognese garlic bread	Toad in the hole served with new potatoes, peas and gravy	Chickpea and vegetable curry served with rice	Chicken casserole served with mashed potato	Salmon fishcakes served with potato wedges and peas
<b>Dessert</b>	Sticky toffee pudding and ice-cream	Stewed fruit with custard	Fruit yoghurt	Banana and custard	Mixed melon cubes and grape quarters
<b>Afternoon snack</b>	Cheese twist and carrot batons	Chive crackers and celery sticks	Breadsticks and cucumber batons	Cheese thins and pear slices	Water biscuits and orange segments
<b>Afternoon Tea</b>	Potato cake served with baked beans  Fresh fruit salad	Ham or cheese toasted sandwiches served with cucumber batons  Beetroot brownie	Ham, Cheese & Tomato Pizza pinwheels served with diced salad  Apple flapjack	Carrot and coriander soup served with wholemeal bread  Fruit	Tomato pasta bake served with Quorn pieces  Lemon posset

**Drinks:** Children will be offered milk or water at snack times and water at all main meals. Fresh water is available for all children to freely access throughout a session.

**This menu does contain some of the 14 known allergens. Full details are available from Kim, Louise or Stewart our Nursery Chef**